Steps to Using INFOBASES on Alaska State Legislature Web site
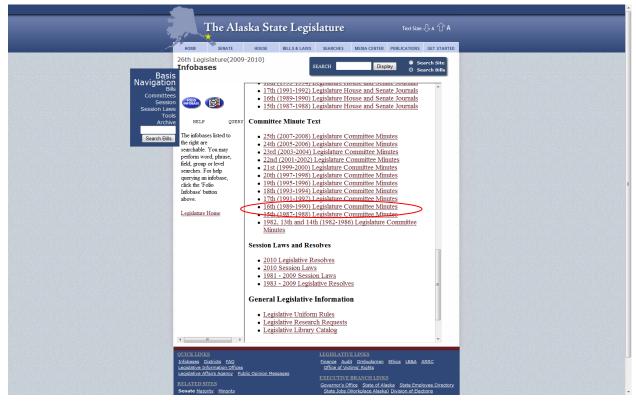
Steps to Using INFOBASES on AK State Legislature web site:

To find the Infobases use the Quick Link at the bottom of any page on the legislative website at www.legis.state.ak.us
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Choose an Infobase, such as Committee Minutes 1989-1990.

Click on the oval Query button.

When you query put quotes around a phrase or bill number: "hb 4"
Put a check by "Headings with Hits" display option. Click on Search.
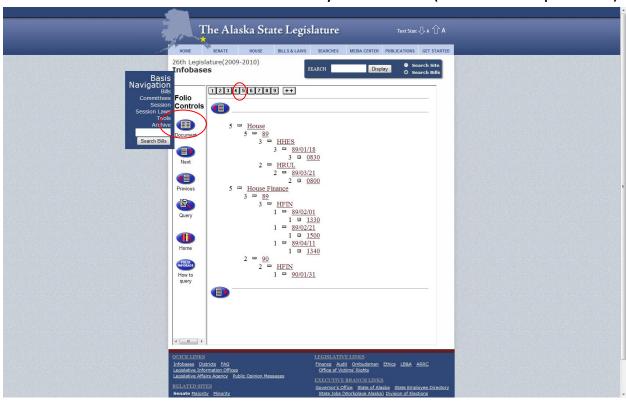

After you get the number of results, click on the "records with hits" bar

Then click on the "Contents" button

This will create a table of contents of your results (click on 4 expands it)
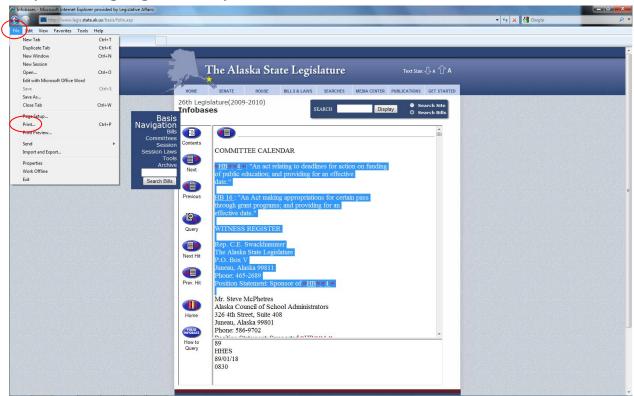
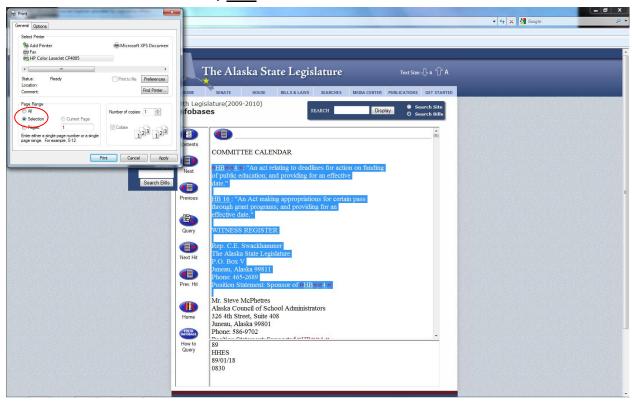Refer back to contents list to make sure you stay within your search.

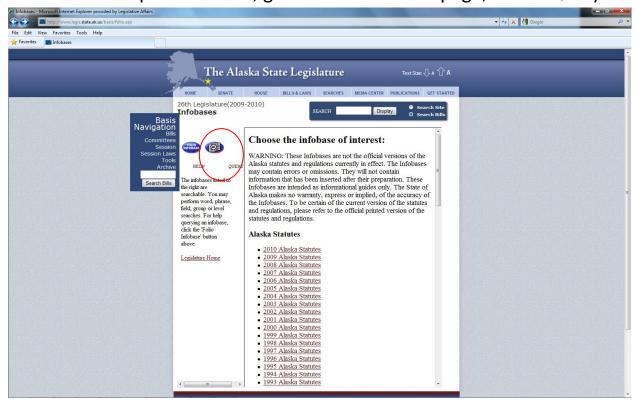Use "next hit" and "prev hit", rather than "next" and "previous".

To print: Highlight what you want, then select "File", "Print"

Choose Print "Selection", not Print "All".

To search multiple infobases, go to Infobase main page, select Query

Highlight the infobases you want to search, in "Select Infobases to search" box. To select Infobases that aren't next to each other on the list, hold down the Ctrl key while you click on the infobases.

Query results will appear for each Infobase which has your search term